



SEEFORT

South East European Forum
on Orthopaedic and
Traumatology

seefort.eu

MAY 4TH – 6TH, 2023
SHERATON DUBROVNIK
CROATIA

INFORMATION FOR
SPONSORS AND
EXHIBITORS

South East European Forum on Orthopaedics and Traumatology



CROFORT

CROATIAN FORUM
ON ORTHOPAEDICS
AND TRAUMATOLOGY



CROATIAN MEDICAL ASSOCIATION

**Croatian
orthopaedic
society**

APPLICATION FOR SPONSORSHIP

TECHNICAL ORGANIZER:

Filida travel
Dore Pfanove 7
Zagreb, Croatia

E: tatjana@filidatravel.hr
M: +385 98 98 28 478

When you select the sponsorship, please send us the application to our e-mail address. Then we will send you the bill, the offer or the contract, depending on preferred form of payment.

After we have received the payment, we will send you the confirmation of the reservation of the selected items concerning the sponsorship/exhibition. The rest of the amount should be paid in total until the beginning of the course.

PAYMENT CONDITIONS

50% deposit as a confirmation of the selected sponsorship.
All remaining payments must be received until the beginning of the course.

GENERAL CONDITIONS FOR SPONSORSHIPS / EXHIBITIONS

Due dates and conditions will be indicated in the Application form for the sponsorship.

CANCELATION POLICY

If you wish to cancel the sponsorship/exhibition, you must announce your cancellation in a written form to the following address:

Filida travel
Dore Pfanove 7
Zagreb, Croatia

THE ORGANISERS HAVE A RIGHT TO KEEP

- 10% of the stated amount if cancelled 2 months before the course
- 50% of the stated amount if cancelled 2 weeks before the course
- 100% of the stated amount if cancelled less than 2 weeks before the course

TECHNICAL ORGANIZER AND LEGAL PROTECTION

Filida travel
Dore Pfanove 7
Zagreb, Croatia

tatjana@filidatravel.hr
+385 98 98 28 478



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	Simpozij/ Predavanja Symposium/ Lectures (min)	Oglašavanje Advertising	Kotizacije (Specijalisti/ Specijalizanti/ Izlagači) / Resident registration fees (Specialists/ Residents/ Exhibitors)	Izložbeni prostor uključen u pristojbu Exhibition fees (m)	Radionica Workshop	Oglaš Advertising inserts	Cjenik Price (EUR)
DIAMOND	60	all advertising	5/5/5	10	during the entire symposium/ forum	5	20.000,00 €
PLATINUM	45	web link, KP, KS, roll up	4/4/4	8	during the entire symposium/ forum	4	17.000,00 €
GOLD	30	web logo, KP, KS, display	3/3/3	6	during the entire symposium/ forum	3	15.000,00 €
SILVER	15	logo web, logo KS, KP, display	2/2/2	4	/	2	8.000,00 €
BRONZE	15	logo web, logo KS, KP	1/1/1	3	/	1	5.000,00 €

VAT not included in
the price.

INDIVIDUAL SPONSORSHIP OPTIONS

Predavanja / Lectures	
60 min	7.000,00 €
30 min	4.500,00 €

VAT not included in the price.

Izložbeni prostor / Exhibition space	
Cijena po m ² / Price per m ² min. 3m ²	500,00 €

VAT not included in the price.

Fee

RANA KOTIZACIJA 15.03.2023.
EARLY BIRD FEE IS AVAILABLE UNTIL 15.03.2023.

Category	EARLY till 15th March 2023	STANDARD from 16th March till 15 April 2023	LATE from 16 April 2023 & on site
Specialists – Members of CrOS Specijalisti – Članovi HOD-a	200,00 €	225,00 €	250,00 €
Specialists Specijalisti	250,00 €	300,00 €	350,00 €
Residents Specijalizanti	125,00 €	150,00 €	175,00 €
Physiotherapist / Nurses Fizioterapeuti / Medicinske sestre	80,00 €	100,00 €	120,00 €
Exhibitors Izlagачi	125,00 €	150,00 €	175,00 €

THESE EVENTS WILL BE SCORED BY:

- EUROPEAN UNION OF MEDICAL SPECIALISTS (ECMEC CREDITS)
- CROATIAN MEDICAL COUNCEL (CMC CREDITS)
- CROATIAN COUNCIL OF PHYSIOTHERAPISTS (CMC CREDITS)
- THE CROATIAN NURSING COUNCIL (CMC CREDITS)

PLAN OF THE EXHIBITING SPACE

OPTION 1

The arrangement of the exhibiting space will be carried out according to the selection of the sponsorship packages in which each location is provided (and can be seen in the ground plan of the exhibiting space).

In order to secure the preferred location, please clearly indicate the selected sponsorship package in the application form. After we have received the form, you will receive the offer according to which you need to make a payment. After the conference has finished and the service has been carried out, a receipt for the sponsorship will be issued and delivered by post.

OPTION 2

The arrangement of the exhibiting space will be carried out on the spot, and the appointed place will depend on the value of the selected package. Please clearly indicate the selected sponsorship package in the application form. After we have received the form, you will receive the offer according to which you need to make a payment. After the conference has finished and the service has been carried out, a receipt for the sponsorship will be issued and delivered by post.

PAYMENT OPTIONS AND CONDITIONS

These conditions are a contractual agreement between the organizer and the exhibiting company.

APPLICATION FORM FOR SPONSORSHIP

OPTION WHEN WE DO NOT ACCEPT THE APPLICATIONS ONLY WITH PAYMENTS:

The application form for the sponsorship will be taken into consideration only if the application is filled on an official application form and signed.

After the form has been received, you will receive the offer according to which you need to make a payment. The payment has to be done until the date indicated in the offer so that we can confirm your participation.

The registration will be confirmed if there is still available exhibition space.

Registered exhibitors will be notified if their applications have been received or rejected



RIGHTS AND DUTIES OF THE EXHIBITIONERS

The registration indicates a full acceptance by the exhibitor of all the conditions and rules of the exhibition.

All violation of rules will lead to an instant losing of the right to participate without the return of received payments and will result in disqualification from the exhibition.

While filling in the application form, the exhibitor commits to take the appointed exhibition space and to take care of it until the exhibition ends.

The exhibitor can only use its rented exhibition space to display its materials, products and services described in the application form for the sponsorship.

Under no circumstances is it allowed to advertise the companies which are not exhibitors. Renting and sharing the exhibition space / stand is forbidden.

RIGHTS AND DUTIES OF THE ORGANIZER

The organizer has a duty to distribute the exhibiting space respecting, as much as possible, wishes of the exhibitors. The organizer keeps the right, in case of the absolute need, to rearrange the layout of the exhibiting spaces/ stands, without any compensation to the exhibitor.

The organizer also keeps the right to offer the exhibiting space/stand which has not been taken until the evening before the exhibition begins to another exhibitor without

RETURNING THE PAYMENT

to the exhibitor who has not appeared.

CANCELLATION

In a case of written cancellation, the procedure above stated will take place.

RESPONSIBILITIES CONCERNING SECURITY

The organizer is responsible for organizing the security force within the exhibiting space. The equipment and other exhibited materials placed by the exhibitors are not insured and the organizer is not taking responsibility in any case for missing materials or damage done to the equipment and other items owned by the exhibitors.

The exhibitor is taking responsibility to secure its materials and personnel as well as its personnel's belongings; and for a possible damage will not hold the organizer as responsible.

RULES OF THE EXHIBITION

- The representative of the Croatian Forum on Orthopaedics and Traumatology has a right to decide on the final distribution of the exhibiting space.
- The exhibitors are not allowed to share the appointed exhibiting space with the other exhibitors without a beforehand written approval of the organizer – the Croatian Forum on Orthopaedics and Traumatology.
- The organizer keeps a right to change the distribution of the exhibiting space and to limit it; to change the location or opening hours of the exhibition if unpredicted events take place. If for some unpredicted event the exhibition is cancelled, the organizer does not accept the responsibility for occurring costs, except the costs of renting the exhibiting space.
- All the exhibited items must be displayed in a way that they do not block the passages between the exhibitors and that they do not enter the space of other exhibitors.
- In a standard exhibiting space the appointed height amounts 246 cm. The exhibitors are responsible for costs, arrangement, setting and delivering of the exhibiting products and their removal from the exhibiting space.
- Flammable materials are not allowed. The equipment which is displayed or shown must be assembled according to safety measures.
- The exhibitors are taking responsibility for respecting the schedule of the exhibition, which means that their exhibiting spaces must be ready before the exhibition starts and that they cannot start packing before the exhibition finishes. It is the exhibitor's duty to pick up its equipment and other valuable items. If not, the organizer will organise its removal on the expenses and risks of the exhibitor.
- The exhibitors are obliged to have a necessary number of personnel by their stands during the entire exhibition.
- If the exhibitor does not make the payment in time, the exhibition manager has a right to terminate the contract, to withdraw the approval note, to set up a new contract concerning that stand or demand compensation for the costs because of not respecting the contract.
- Participation of the exhibitors will depend on respecting all given rules and conditions. The exhibition can be entered only with an accreditation card given by the organizer. The exhibitors' badges will not be sent by post beforehand but will be given at the registration stand.
- The organizer is responsible for securing a daily cleaning of the passages between the exhibiting spaces/stands, while the exhibitors themselves are responsible for cleaning their exhibiting spaces/stands.
- Offering beverages to the participants by the exhibitors is allowed only if in accordance with the catering rules inside the exhibiting building.
- The exhibiting space which has been distributed to exhibitors must be returned in original state. If the space is damaged or the borrowed equipment is damaged or lost, the exhibitor will be charged with the repair costs or replacement costs.
- All extra decorations or additional furniture has to be reported in advance to the organizer because of authorisation.
- Advertising panels and similar displays are not allowed outside exhibiting space and course area.
- The organizer will not allow stands which do not meet the criteria, until the necessary changes have been done.



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